

Severn Estuary Coastal Group

DRAFT Minutes

Armada House, Bristol
Monday 8th April 2013

Present:

Ceri Seaton, NRW (CS) – Chair in place of DH

Rhoda Ballinger, Cardiff University (RB)
Chris Hayes, EA Wessex (CH)
Conrad Moore, Stroud District Council (CM)
Huw Morgans, Vale of Glamorgan Council (HM)
Gwilym Owen, Severn Estuary Partnership (SECG Secretariat) (GO)
Louise Pennington, NRW (LP)
Lucy Taylor, Severn Estuary Partnership (LT)
Peter Williams, C&W IDB (PW)

1. Apologies:

John Buttivant, Environment Agency South West (JB)
Martyn Evans, Monmouthshire County Council (ME)
Dave Harris, Monmouthshire County Council – Chair (DH)
Kerry Keirle, Welsh Government (KK)
Richard Lloyd, Newport City Council (RL)
John Marks, Vale of Glamorgan Council (JM)
Rob Niblett, Gloucestershire County Council (RN)

2. Minutes of the Last Meeting (6th July 2012)

It was agreed to defer this item, given the Chair's absence.

3. Matters Arising

Summary of Actions from SECG meeting 6th July 2012

Action 12/01: PP and JB to liaise regarding a future meeting at Steart in November 2012 – **Meeting was set up but cancelled due to last year's flooding in the South West region**

Action 12/02: DH and PP to meet to discuss the SMP2 Action Plan and population of the reporting spreadsheet – **DH and PP met**

Action 12/03: DH to email SECG members to ask for volunteers for an action plan and reporting sub-group – **This was discussed at the meeting**

Action 12/04: DH to revise the constitution for the next SECG Meeting - **This was discussed at the meeting**

Action 12/05: JB to discuss this suggestion further with other members of the BCSCG (including the Swansea and Carmarthen Bay Coastal Group). SECG to email members to discuss this suggestion.

Action 12/06: Members to look at BCSCG Terms of Reference and to email any comments to the SECG (severn@cardiff.ac.uk)

Action 12/07: DH to send CD of papers to SEP for upload to members area of SECG website – uploaded to website

Action 12/08: DH to discuss data sharing at the next Coastal Monitoring Meeting

4 (a) SECG – Revised Terms of Reference

The revised terms of reference were discussed. Points agreed during the meeting were:

Point 13: change due to EAW and CCW merging as NRW

Point 24: review costs annually at the last group meeting of the financial year

Point 25: full report annually

It was agreed to add a point for when to invoice for subscriptions after point 24 or 25

Action 13/01: GO to email missing members for comment

Action 13/02: SECG members to feedback by 26th April

Action 13/03: DH to change terms of reference as per above recommendations

CM suggested extending SECG membership to NFU to allow them to feed back to their membership. Other potential observers discussed included: Cardiff University, ports, the National Trust and Network Rail.

Action 13/04: GO to contact John Tingey of the NFU Severn Estuary Group

4 (b) Election of Chair and Vice Chair

It was agreed to defer discussion of this matter until the next meeting

5 Severn Estuary Flood Risk Management Strategy

It was noted that a second consultation would be launched at the end of May and due to last 4-6 weeks. There had been an agreement that managed realignments would only go forward with the agreement of landowners with the majority of realignments taken out.

6 SMP2 Matters & Progress

- **Data ownership and storage**

Data will be held at Plymouth Observatory, actioned by LP.

- **IROPI**

It was hoped that this will be resolved by the end of 2013.

- **Action Plan**

It was noted that PP and Haf Peskett (HP) have designed a spreadsheet for reporting for actions populated with SMP2 baseline data.

Proformas have been produced for each LA, DH is currently reviewing MCC's one. It was noted that there is a tight deadline and that EA England updates every April.

Action 13/05: DH to confirm deadline date

Action 13/06: GO to email Action Plan spreadsheet and DH to test run template

Action 13/07: GO to email proformas to members

Action 13/08: SECG Members' comments on spreadsheet by end of next week (Apr 26th)

- **Action Plan – Sub Group Nominees**

The makeup of the sub group was decided, consisting of DH, CH, LP, CS and an English LA.

Action 13/09: Set up sub group consisting of DH, CH to co-ordinate English side of sub group, with LP and CS co-ordinating Welsh side. DH to invite an English LA member to participate

Action 13/10: DH to arrange a date for sub group teleconference

- **Planning Leaflet**

It was noted that MCC had commissioned Atkins to produce a planning friendly leaflet on what SMP2 means to the area. CH circulated a similar example to the group from Somerset Council. It was noted that these provide good steering on what SMP2 is about from a planning point of view.

Action 13/11: DH and CH to circulate planning leaflets to SECG Members

- **Future of Bristol Channel SEG**

It was noted that this was to be discussed at the Coastal Group chairs meeting

Action 13/12: DH to report to SECG on outcome. Keep on agenda**7 Correspondence****(a) Frampton Court Estate – correspondence exchange**

It was noted that the area is highly erosional, with a fear that it will erode back to the canal. FCE is concerned about who will monitor the risk. The proposal is to extend the monitoring plan from Sharpness to Haw Bridge and back down to Lydney using LIDAR and aerial photography. This has gone to the project board for endorsement, with phase 3 in 2015 depending on budget.

(b) Welsh Government re SMP2

This item was not discussed

8 Items for Information – Full sets of papers on SECG web site

These items were not discussed

9 Reports by LAs / EA & Other Members on Coastal Works

It was noted that the WG review of IDBs wholly or partly in Wales is still on-going and that the results are not expected until later in the year.

It is hoped that continuing talks between Welsh Government, NRW (EA(W)) and the IDB will resolve recent problems in connection with responsibilities for the management and maintenance of the sea defences along the foreshore of the Gwent Levels.

It was noted that the Vale of Glamorgan's FRMS is out for consultation. There have been a number of cliff falls under flats at Penarth Head. There is a dispute as to who owns the cliffs with Welsh Water claiming that they do not. The council has had to make emergency reparations at their own expense.

LP noted that section 18 of the Floodwater Management Act report is due in April 2014 as part of the delivery of the FCRM strategy in 2011. It was noted that England is already producing a second report.

CH reported on a project set up to look at the economic viability of the Severn Beach to Bristol Port area, with funding through the LAs to ensure that the right flood defences are built in a timely manner to attract investment. Atkins has been appointed to start this month on a 3-4 month contract to look at options on a broad scale.

Action 13/13: DH to invite Atkins to talk at the next SECG meeting**10 Financial Report**

The contributions for 2013/14 were agreed to remain frozen at the same rate as last year.

It was noted that due to the amalgamation of CCW and EAW into NRW one contribution was set to be lost. It was suggested that the NRW contribution be £600.

It was noted that there had only been one SECG meeting in 2012, therefore it was agreed that HP's work on SMP2 monitoring could be used to part compensate for this shortfall.

It was noted that SECG was building up a large reserve of money and that there should be a strategic plan on how to spend this money, through, for example Action Plan sub group.

Action 13/14: Members to consider potential SECG projects

Action 13/15: GO to invoice for 2013/14 contributions

Action 13/16: DH to explain why Lower Severn IDB dropped out of SECG

Action 13/17: PW to look into the rationalisation of IDB representation on SECG

11 **Any Other Business**

It was noted that the Steart visit meeting might be best made due Oct/Nov due to the breach being cut.

Welcome to GO

Thanks to PP

It was noted that Sue Howard has now retired

12 **Date of Next Meeting**

Dave Harris to circulate suggested dates as soon as possible

Action 13/18: DH and GO to liaise regarding the organisation of the next meeting

Summary of Actions from SECG meeting 8th April 2013

Action 13/01: GO to email missing members for comment

Action 13/02 SECG members to feedback by 26th April

Action 13/03: DH to change terms of reference as per above recommendations

Action 13/04: GO to contact John Tingey of the NFU Severn Estuary Group

Action 13/05: DH to confirm deadline date

Action 13/06: GO to email Action Plan spreadsheet and DH to test run template

Action 13/07: GO to email proformas to members

Action 13/08: SECG Members' comments on spreadsheet by end of next week (Apr 26th)

Action 13/09: Set up sub group consisting of DH, CH to co-ordinate English side of sub group, with LP and CS co-ordinating Welsh side. DH to invite an English LA member to participate

Action 13/10: DH to arrange a date for sub group teleconference

Action 13/11: DH and CH to circulate planning leaflets to SECG Members

Action 13/12: DH to report to SECG on outcome. Keep on agenda

Action 13/13: DH to invite Atkins to talk at the next SECG meeting

Action 13/14: Members to consider potential SECG projects

Action 13/15: GO to invoice for 2013/14 contributions

Action 13/16: DH to explain why Lower Severn IDB dropped out of SECG

Action 13/17: PW to look into the rationalisation of IDB representation on SECG

Action 13/18: DH and GO to liaise regarding the organisation of the next SECG meeting